

Regular Meeting of the Chaumont Board of Trustees
Village of Chaumont/Town of Lyme Municipal Office
Located at 12175 NYS Route 12E
Chaumont, New York 13622

Held on the 15th Day of September, 2020

Board Members Present:

Village Mayor: Valerie Rust
Deputy Mayor: Michael Nichols
Trustee: James Morrow
Trustee: Patricia Reome
Trustee: Dori-ann Froelich

Also Present:

Village Clerk: Karen Fitzgerald

Regular Board meeting of the Village of Chaumont Board of Trustees

Mayor Rust opened the Village of Chaumont Board of Trustees September 15, 2020 Regular Board Meeting at 6:30 p.m. with the Pledge of Allegiance. Mayor Rust requested that the minutes reflect that all members are present this evening.

Privilege of the Floor

No one was present for the privilege of the floor.

DPW Updates

No DPW updates were given tonight.

Resignation—John Duvall

Karen informed the trustees of John's resignation from full time employment effective August 30th. He and Greg have agreed to keep the sewer rounds and water testing up to date through September 30th. John will be working when he can during the month of September. The trustees agreed to allow him to use some of his accrued vacation for the balance of hours he is unable to work to make full work weeks. He is also entitled to a special payout of 10 days vacation at the time of his termination. The trustees accepted his resignation and agreed to continue his health and dental insurance throughout the month of September.

Garrett Thompson has been hired to fill the full time DPW vacancy. His start date was September 14, 2020 at an hourly rate of \$14.43.

Sewer & Water Maintenance Agreement

Mayor Rust explained to the trustees that due to John's resignation, we no longer have certified sewer and water operators. In anticipation of the need for certified operators for operation and maintenance, Mayor Rust requested proposals from DANC and P&T. Both proposals were reviewed. DANC's proposal for sewer O&M is \$3,458.33 monthly. P&T's proposal for water and sewer O&M is \$3,312.00 monthly.

Upon a motion by Trustee Froelich, second by Trustee Reome and unanimously passed, it was resolved to accept P&T's proposal for water & sewer operation and maintenance at a rate of \$3,312.00 monthly. This is a one year contract.

Greg Ingerson's sewer on-call agreement will cease as of September 27, 2020.

Crossing Guard

The DPW will resume supplying a crossing guard at the NYS Rte 12E / Church St. crosswalk on Monday-Thursday between the hours of 7:45-8:10 and 2:30-2:45.

Dissolution Vote

At the Dissolution public hearing on August 11th, the referendum vote was scheduled to be included on the general election ballot on November 3rd. Due to changes in NYS Election law, it was determined that the referendum proposal could not be included on the general election ballot. Options regarding the vote were discussed. The Board of Elections offered to hold the vote on a different date for a cost of approximately \$2,000.00. A Village run vote would include expenses for election inspectors, mailing and printing of ballots but could be held in conjunction with the general election. The Village is responsible for finding and training inspectors for the vote. After much discussion, a motion was made by Trustee Morrow, seconded by Trustee Nichols and unanimously passed, it was resolved to have the Board of Elections hold the dissolution vote on a date to be determined by them within the dissolution time frame.

BOCES Drug & Alcohol Program

At this time, the Village DPW does not employ any CDL drivers therefore drug testing is not necessary. It was decided to withdraw from the program until such time that we may employ a CDL driver.

Planning Board

The VPB has requested a prescribed time frame to review and update the Land Use Law and Subdivision Law. The Trustees agreed that a review is prudent and granted a six month review period.

A motion passed in March 2020 to change the law granting the Planning Board the final approval for site plans was not filed with the State in a timely manner due to COVID. Upon a motion by Trustee Nichols, second by Trustee Morrow and unanimously approved, it was resolved to allow the Village Planning Board final site plan approval. This change should be filed with the State as soon as possible.

Recycling Proposal

At the request of the Village Board, Mark Jessman submitted a proposal for taking over the recycling program.. His proposal included the picking up, transporting and disposal of recyclables for a fee of \$1,050.00 weekly. After discussion, it was decided that the Village DPW should continue the recycling at this time.

River Crossing/Water Street improvement project

The valve replacement on the Cape Vincent side of the bridge is complete. The south side of Water Street will start next Monday. Residents and businesses will be notified well in advance of any water service interruptions. Expected completion of the project is in November. Mayor Rust has emphasized to the engineers the importance of addressing how stormwater will runoff after this project is complete. This has been a long standing problem for the residents on the river side of Water Street and there is concern the project may exacerbate the problem.

River Crossing Legal expense

Outstanding invoices for easement work and the River Crossing legal agreement were reviewed. It was decided that payment of the invoices should be tabled until Mayor Rust and Atty. Burrows have the opportunity to discuss the agreement and on how to proceed.

ZBA Variance Hearing

Karen informed the board that a ZBA hearing will need to be scheduled to address three variance requests:

Michelle Mathieu: The purpose for this variance request is to allow for the installation of a 48' x 28' manufactured home on property that does not meet the zoning requirements of the Village's zoning code.

Richard Wallace: The purpose for this variance request is to allow for subdivision of his waterfront property that will result in a non-conforming lot.

Karen Fitzgerald: The purpose for this variance request is to allow for the placement of a shed close to the property line and does not meet set back requirements.

August 2020 Accounts Receivables

General Fund

Real Property Tax	A1001:	\$	1,760.03
Lieu of Taxes	A1081:	\$	-0-
Jeff. County Sales Tax	A1120:	\$	-0-
Penalty/Interest:	A1090:	\$	92.79
Gross Utility Tax:	A1130:	\$	52.80
Franchise Fees:	A1170:	\$	-0-
Clerk Fees: -	A1255:	\$	20.00
Registrar Fees:	A1603:	\$	-0-
Building Permits:	A2555:	\$	100.00
Unclassified	A2770:	\$	149.90
Beach fees:	A7140:	\$	-0-
Chips	A3501	\$	-0-
State Aid: Aid & Incentives	A3001	\$	-0-
Total:		\$	2,175.52

Water Fund

Metered Water Sales	F2140-1:	\$	13,478.66
O&M/DCC FEES:	F2140-2:	\$	9,509.26
Unmetered Water:	F2142:	\$	0.00
Interest & Penalty Fee:	F2148:	\$	66.23
Water Meter Fees	F2144:	\$	0.00
Service Connection fees:	F2145:	\$	25.00
Total:		\$	23,079.15

Sewer Fund

Debt Service:	G2122:	\$	5,732.34
Usage Fee Sewer Rent:	G2120:	\$	10,558.59
Interest & Penalty Fees:	G2128:	\$	66.21
O&M Fees:	G2770:	\$	3,400.96
		\$	19,758.10

Motion to Approve Minutes of the August 11, 2020 board meeting:

Upon a Motion by Trustee Morrow, Seconded by Trustee Nichols, and unanimously passed, it was **“Resolved** to Approve the Minutes of the August 11, 2020 Village of Chaumont Regular Board Meeting.

Motion to Approve Payment of Abstract #4 of the September 15, 2020 Board Meeting:

Upon a Motion by Trustee Nichols, Seconded by Trustee Morrow, and unanimously passed, It was **“Resolved”** to Approve Payment for Abstract #4 of the September 15, 2020 Regular Board Meeting in the amounts of \$5,153.02 General Fund Vouchers 1291-1303, \$1,244.46 Water Fund, Vouchers 376-381, \$85,278.24 Waste Water Fund, Vouchers 622-630 Trust & Agency: \$ 4,348.79 Voucher #71, River Crossing Project \$105,603.08, voucher 18-21.

Water/ Sewer Report

Karen informed the trustees that a Morris Tract resident would like to connect to the Village's water line and has requested information regarding costs, etc. His property is located adjacent to the Morris Tract ballfield and he currently has to transport water daily to his residence. Mayor Rust stated that she would need to have John inspect the prospect of running a line and to estimate the cost to do so.

Sewer Debt Transfer

There was much discussion regarding the balances of the water & sewer funds and expected expenses. Karen reported that the Sewer savings account balance is \$63,381.00 and lacks approximately \$20,000.00 of paying the \$82,000. sewer debt payment due on Sept 30th. Mayor Rust instructed Karen to transfer \$20,000.00 from the general fund to the Sewer fund to cover the debt service payment.

Mayor Rust commented that she wants to explore the legality of starting a combined utility infrastructure fund.

Mayor's Report

Mayor Rust asked if a total cost for the RBC chain repair had been determined. Karen explained that the repairs consisted of new chain links and 4 hours overtime for Garth and John. Garth's overtime will be paid through the Town's payroll and will be considered covered under the shared service agreement.

Mayor Rust stated that the marinas will need to be informed in early spring that any boat shrink wrap will not be removed by our trash haulers. It will be their responsibility to arrange for removal.

Committee Reports

Trustee Nichols: Nothing to report.

Trustee Reome: The Planning Board has requested that property maintenance violations be addressed for the corner lot of Rte 12E and Morris Tract Rd, property located behind the IGA on Madison St., a vacant property on Church St and a property on Water St. Karen stated she will ask CEO Milligan to inspect all of these properties.

Trustee Froelich: The Planning Board is requesting the Village Board to actively search for a new member to fill the current vacancy. Other concerns they discussed include: loud music after 11 pm, a vendor table located on a downtown sidewalk and the Village law regarding signage. Mayor Rust asked that these issues be noted in the minutes.

Trustee Morrow: Nothing to report

New Business

Robin Grovesteen reported that the speed limit sign is missing on Park Dr. Mayor Rust will ask Al to see if we have any 15 mph signs on hand or have one ordered.

Karen read a letter sent to the Village CEO regarding a Village apartment building located at 12093 Co. Rte 125. The letter was written anonymously citing concerns of numerous code violations. CEO Millington is aware of renovations and is performing inspections to verify repairs are done in a safe and proper manner.

Old Business

No old business was discussed

Motion to Adjourn:

Upon a Motion by Trustee Morrow, Seconded by Trustee Nichols, and unanimously passed, It was “ **Resolved** to adjourn the Regular Meeting of the Village of Chaumont Board of Trustees September 15, 2020 meeting at 8:45p.m.

Respectfully Submitted,
Karen Fitzgerald, Village Clerk/Treas.