

**Public Hearing – Organizational Meeting and
Regular Meeting of the Chaumont Board of Trustees**
Village of Chaumont/Town of Lyme Municipal Office
Located at 12175 NYS Route 12E
Chaumont, New York 13622
Held on the 17th Day of December, 2019

Board Members Present:

Mayor: Valerie Rust
Deputy Mayor: Michael Nichols
Trustee: Patricia Reome

Also Present:

Village Clerk: Karen Fitzgerald

2019-2020 Annual Organizational Meeting--6:00 P.M

Mayor Rust opened the 2019-2020 fiscal year organizational meeting at 6:00 pm. Resolutions were acted upon individually. The following changes were made:

1. Removal of any reference to Village elections since village elections are now managed by the Jefferson County Board of Elections.
2. Addition of a Deputy Code Enforcement Officer position.

Mayor Rust closed the 2019-2020 fiscal year organizational meeting at 6:30 pm. See attached minutes and resolutions.

Regular Board meeting of the Village of Chaumont Board of Trustees

Mayor Rust opened the Village of Chaumont Board of Trustees December 17, 2019 Regular Board Meeting at 6:30 p.m. with the Pledge of Allegiance. Mayor Rust requested that the minutes reflect that Trustee Morrow and Trustee Froelich are absent this evening.

Privilege of the Floor

No one was present for privilege of the floor.

DPW Updates

No DPW updates were given tonight.

Traffic Incident

Karen informed the Board of a traffic incident that occurred on Dec. 6th. The road condition was quite slippery. John was driving the Village plow. He turned right off Wilson Lane and was stopped to turn onto Circle Dr. A vehicle heading toward Watertown swerved to avoid hitting the Village plow and landed at the base of the hill on Circle Dr. There was no collision between the two vehicles and no one was injured. The driver claims that the plow did not have a signal light on for the turn. They are placing a claim for damage to their vehicle against the Village. Our new insurer, Glatfelter was notified and our agent has taken over any correspondence between the driver and his insurance company.

Jefferson County Recycling

Greg requested that the Board reconsider keeping the Jeff. Co. recycle bins for the time being. He feels that the time and gas savings far outweighs the cost to Jefferson County for bin pickup. A

discussion regarding trash and recycling ensued. A decision was tabled until the January board meeting.

Code Enforcement

Due to the uncertainty of how long CEO Millington will be off for a medical leave, it was decided to appoint a deputy code and zoning officer in his absence. Upon a motion by Trustee Reome, seconded by Trustee Nichols and unanimously passed, it was decided to appoint Richard Ingerson as Deputy Code and Zoning Officer at a rate of \$28.00 per hour and mileage reimbursement at the federal rate.

Norbut Solar Farm Project – Lead Agency Resolution-VPB

At their regular monthly Village Board meeting of December 17, 2019 the following members of the Village of Chaumont Board of Trustees were present:

- Mayor: Valerie Rust
- Deputy Mayor: Michael Nichols
- Trustee: Patricia Reome.

AT said meeting, Mayor Valerie Rust forwarded the following resolution, which was seconded by Trustee Reome,

BE IT RESOLVED, that the Village of Chaumont Board of Trustees hereby designates the Village Planning Board as lead agency for the preparation and evaluation in the State Environmental Quality Review (SEQR) process in regards to the Norbut Solar Farm site plan review.

VOTING: Ayes: 3
Nays: 0

The roll call vote was: Valerie Rust, Mayor aye
Michael Nichols, Deputy Mayor aye
Patricia Reome, Trustee aye

RESOLUTION NO: 25 2019-2020 ADOPTED

November 2019 Accounts Receivable: General/Water/Sewer Fund Updates:

Real Property Tax	A1001:	\$	-0-
Lieu of Taxes	A1081:	\$	-0-
Jeff. County Sales Tax	A1120:	\$	36,510.34
Penalty/Interest:	A1090:	\$	274.12
Gross Utility Tax:	A1130:	\$	96.74
Franchise Fees:	A1170:	\$	2,480.94
Clerk Fees: -	A1255:	\$	20.00
Registrar Fees:	A1603:	\$	-0-
Building Permits:	A2555:	\$	35.00
Unclassified	A2770:	\$	-0-
Beach fees:	A7140:	\$	-0-
Chips	A3501	\$	-0-
State Aid: Aid & Incentives	A3001	\$	-0-
Total:		\$	151.74

Water Fund

Metered Water Sales	F2140-1:	\$ 7,975.90
O&M/DCC FEES:	F2140-2:	\$ 5,647.09
Unmetered Water:	F2142:	\$ 0.00
Interest & Penalty Fee:	F2148:	\$ 104.42
Water Meter Fees	F2144:	\$ 0.00
Relevied water bills:	F2145:	\$ <u>2,213.28</u>
Total:		\$ 15,941.07

Sewer Fund

Debt Service:	G2122:	\$ 4,299.38
Usage Fee Sewer Rent:	G2120:	\$ 6,954.70
Interest & Penalty Fees:	G2128:	\$ 104.40
O&M Fees:	G2770:	\$ 1,982.79
Relevied Sewer bills:		<u>2,179.44</u>
Total:		\$ 15,520.71

Motion to Approve Minutes of the November 19, 2019 board meeting:

Upon a Motion by Trustee Reome, Seconded by Trustee Nichols, and unanimously passed, it was “**Resolved** to Approve the Minutes of the November 19, 2019 Village of Chaumont Regular Board Meeting.

Motion to Approve Payment of Abstract #7 of the Dec 17, 2019 Board Meeting:

Upon a Motion by Trustee Nichols, Seconded by Trustee Reome, and unanimously passed, It was “**Resolved**” to Approve Payment for Abstract #7 of the December 19, 2019 Regular Board Meeting in the amounts of \$20,397.12 General Fund Vouchers 1166-1181, \$1,990.47 Water Fund, Vouchers 336-342, \$2,425.68 Waste Water Fund, Vouchers 536-544 Trust & Agency: \$5,684.40 Voucher #57, River Crossing Project \$53.00, Voucher #10.

Water/Sewer Report

Pam Audo, on behalf of her mother, is requesting the board to consider a refund for water & sewer charges on her mother’s apartment. Approval was granted in December 2018 to remove the meter for the apartment located on the property if it was to remain empty. Mrs. Audo requested the meter to be removed in Sept. 2019. After much discussion, the BOT agreed to waive the October 2019 billing in the amount of \$162.65 for account #56 and refund the June and August charges of \$330.36 to account #279.

Expenses for water hookup to the new Wise Guys restaurant were reviewed. Upon a motion by Mayor Rust, second by Trustee Nichols and unanimously passed, it was resolved to waive the water and sewer application fees. Charges for the water meter (\$675.00) and saddle (\$140.44) will be the responsibility of Wise Guys and will billed over two billing cycles.

Village Insurance

In review of this month’s abstract, the amount paid to Glatfelter for the first installment was incorrectly written for \$4,181.12. Originally, it was the intention to pay this bill in quarterly payments. It was decided however to pay the bill in full. The Board authorized

a transfer of \$20,000.00 from general fund savings to pay the balance of the insurance cost of \$20,027.00.

Mayor's Report

Mayor Rust informed the trustees that she will not be present for the Jan, Feb and April meetings but will be available to remote in to the meetings by phone. She will be back in March and will be working on the 2020-21 budget.

Mayor Rust reviewed the alternative amounts reported in the Dissolution Study in the general, water and sewer funds regarding the personal services and expenses. The review was clarify expenses to specific accounts and to determine what expenses will be eliminated and what expenses may not.

Committee Reports

Trustee Reome: Nothing to report.

Trustee Nichols: Nothing to report.

New Business

An application for a second advance from EFC to cover the recent Bernier, Carr & Associates bill of \$33,795.47 and other legal expenses will be prepared by Rachel Bernat at BCA.

The principal payment of \$8,000.00 for the backhoe note will be requested from CHIPS funding in the March 2020 reimbursement period.

Old Business

No old business was discussed.

Correspondence:

Chaumont Presbyterian Church: Thank you letter for the Village's help in removal of the large evergreen tree and branches that fell during the recent wind storm.

NYSDOT: CHIPS, PAVE and EWR reimbursement letter notice. Available CHIPS funding is \$20,775.64, PAVE is \$18,979.59 and EWR is \$3,910.32.

Bernier, Carr & Associates: Invoice for work performed in 2019 totaling \$33,795.47. An advance from EFC will be necessary in order to pay this invoice.

Glatfelter Claims Management, Inc.: Letter regarding the traffic incident on Dec. 6, 2019 stating that the claim has been closed without payment as the damage was less than the deductible.

Motion to Adjourn:

Upon a Motion by Trustee Reome, Seconded by Trustee Nichols, and unanimously passed, It was “ **Resolved** to adjourn the Regular Meeting of the Village of Chaumont Board of Trustees December 17, 2019 meeting at 7:45 p.m.

Respectfully Submitted,
Karen Fitzgerald

Village Clerk/Treasurer