

Regular Meeting of the Chaumont Board of Trustees
Village of Chaumont/Town of Lyme Municipal Office
Located at 12175 NYS Route 12E
Chaumont, New York 13622

Held on the 16th Day of June, 2020

Board Members Present:

Village Mayor: Valerie Rust
Deputy Mayor: Michael Nichols
Trustee: James Morrow
Trustee: Patricia Reome
Trustee: Dori-ann Froelich

Also Present:

Village Clerk: Karen Fitzgerald
John Duvall, DPW Superintendent

Regular Board meeting of the Village of Chaumont Board of Trustees

Mayor Rust opened the Village of Chaumont Board of Trustees June 16, 2020 Regular Board Meeting at 6:30 p.m. with the Pledge of Allegiance. Mayor Rust requested that the minutes reflect that all members are present this evening.

Privilege of the Floor

No one was present for privilege of the floor.

DPW Updates

John stated that he has ordered paint for the school crosswalks and street closed signs in preparation for the LCS graduation, June 19th. Church St and a portion of Academy St. will be closed for the parade of cars for the graduating seniors.

John & Al have been remained religiously committed to fighting sewer smells at the Wise Guys, Water St. and Wilson Lane sewer pumps. The DPW started using magnesium permanganate recently and feel it has been helpful so far. Much of the smell has been attributed to the recent high humidity.

John met with Marty Mathieu to discuss hookup for water and sewer to property he intends to subdivide. At this time, he is considering 4 lots but is undecided and unsure if he has the enough property to meet zoning requirements. John said that municipal water is available from the street, however hookup to sewer may be more difficult. John said his options for sewer hookup would include piping to the sewer line main or, with Board approval, he may be able to hook into his lateral. Mayor Rust requested John to verify that our SPDES permit will allow additional hookups.

Terry Chapman's water leak is scheduled to be repaired soon. Shut off for the repair is at corner at Route 12E and Morris Tract Rd. This will affect the convenience store and residences on Morris Tract Rd. Affected users will need to be notified in advance to the start to the repair.

John reported that the old milk plant has a water line to the property but a water meter has never been installed. John said he does not believe there is any sewer hookup available at the property.

John stated that he is scheduled for surgery on July 15th and must quarantine prior to surgery. He will be off from July 6th until July 26th.

The bridge, beach and street right of ways have been mowed. The DPW will be staining the playground boat at the beach as soon as possible. The boards are already showing a lot of weathering and John feels staining will extend the life use.

The River Crossing Pre-Con meeting with RD is scheduled for Monday. Estimated start time of the project will be in approximately two weeks.

Water Haulers & Pool filling

Some residents have requested sewer credit for water they have used to fill their pool. There was much discussion regarding sewer credit for pool filling and setting a policy for future fillings. It was decided that the new policy will be that when residents are in need of a pool filling or topping off the pool, the resident must contact the Village of their intention. They will be responsible to take a picture of the meter prior to filling, then take another picture when the filling is complete. Pictures of the meter reads will be emailed to the Village for recordkeeping. The letter regarding the new policy will be mailed to frequent users of the service and also published in the Lymelight.

A motion by Trustee Froelich, second by Trustee Reome and unanimously passed it was resolved to approve sewer credits for the following individuals:

Christopher Scott	6,000 gallons
Carl Seery	5,000 gallons
Richard Illingworth	6,000 gallons
Stephen Rust	4,000 gallons
Ronald Youngs	4,000 gallons

Rob LaMarche has requested approval to fill approximately 17K for his water hauling business to a residence on Pt. Salubrious. He is also requesting consideration for future fill ups for water hauls within the Town of Lyme. There was much discussion about how this usage may affect the Village's allocation and rate with DANC. The Trustees agreed to allow Mr. LaMarche to use the portable meter for this one request at a rate of \$7.00 per thousand however no decision was made regarding any future fill ups.

Dissolution Public Hearing

The Village Board set the date of the public hearing to present the Dissolution Plan to taxpayers for August 11th at 6 pm. The hearing will be held in person, at the Chaumont Fire Hall ,if possible under the current COVID guidelines. The regular board meeting will immediately follow the dissolution public hearing.

Resident Project Representative-River Crossing/Water St project

Tim Maloney has been designated as Resident Project representative for the Water Street water improvement and upgrades project. In the event that Mr. Maloney can not be on site, Phil Hughes has been designated as alternate to act in his place. Upon a motion by Trustee Morrow, and seconded by Trustee Froelich and all in favor, it was resolved to accept Phil Hughes as the alternate project representative for the Water St. & water system upgrade project.

Village Beach

The possibility of opening the beach later this summer was discussed. It was decided that due to the state's COVID-19 guidelines, it is not feasible to open the beach this summer. It would be impossible for the Village to fulfill the necessary policing of the property as recommended in the guidelines to keep people safe.

Reopening of the Village Office

The Village office will reopen to the public with limited access on June 22nd. Individuals will be required to make an appointment and enter through the courtroom only. Face masks will be mandatory and will be provided if needed. Individuals will need to answer the 4 common COVID questions and a log of visitors will be kept. Social distancing and face mask signs will be posted. Hand sanitizers and/or disinfectants will be used after each appointment. Common areas-restrooms, courtroom and copier will be sanitized regularly.

New Village Office Hours

To limit the spread of the virus, Karen will be in the office three days a week and work from home one day per week. The Village office hours will be 9 to 5 on Monday through Thursday and closed on Friday. Karen will determine which day of the week to work from home depending on her work load and scheduled appointments. The trustees approved coordinating with the Town Clerk for staggering of days in order to provide maximum customer service to the public while providing social distancing with co-workers in the office. Upon a motion by Trustee Morrow, second by Trustee Nichols and unanimously passed, it was resolved to change the office hours as described above.

Village Planning Board

Cathy Munger submitted her resignation from the Village Planning Board effective immediately. The Board accepted Cathy's resignation and thanked her for her service to the Planning Board. Karen will place a notice to advertise the vacancy in the Lyme Light newsletter in hopes of finding a interested resident.

June 2020 Accounts Receivables

General Fund

Real Property Tax	A1001:	\$	140,766.83	-0-
Lieu of Taxes	A1081:	\$	-0-	
Jeff. County Sales Tax	A1120:	\$	-0-	
Penalty/Interest:	A1090:	\$	-0-	
Gross Utility Tax:	A1130:	\$	130.39	
Franchise Fees:	A1170:	\$	2,557.14	
Clerk Fees: -	A1255:	\$	20.00	
Registrar Fees:	A1603:	\$	-0-	
Building Permits:	A2555:	\$	78.00	
Unclassified	A2770:	\$	-0-	
Beach fees:	A7140:	\$	-0-	
Chips	A3501	\$	-0-	
State Aid: Aid & Incentives	A3001	\$	-0-	
Total:		\$	143,552.36	

Water Fund

Metered Water Sales	F2140-1:	\$	13,858.72	
O&M/DCC FEES:	F2140-2:	\$	11,572.68	
Unmetered Water:	F2142:	\$	0.00	
Interest & Penalty Fee:	F2148:	\$	172.53	
Water Meter Fees	F2144:	\$	0.00	
Relevied water bills:	F2145:	\$	0.00	
Total:		\$	25,602.93	

Sewer Fund

Debt Service:	G2122:	\$	5,915.72	
Usage Fee Sewer Rent:	G2120:	\$	12,157.32	
Interest & Penalty Fees:	G2128:	\$	172.55	
O&M Fees:	G2770:	\$	3,905.18	
		\$	22,150.77	

Motion to Approve Minutes of the May 19 , 2020 board meeting:

Upon a Motion by Trustee Nichols, Seconded by Trustee Morrow, and unanimously passed, it was **“Resolved** to Approve the Minutes of the May 19, 2020 Village of Chaumont Regular Board Meeting.

Motion to Approve Payment of Abstract #1 of the June 16, 2020 Board Meeting:

Upon a Motion by Trustee Morrow, Seconded by Trustee Nichols, and unanimously passed, It was “**Resolved**” to Approve Payment for Abstract #1 of the June 16, 2020 Regular Board Meeting in the amounts of \$7,174.52 General Fund Vouchers 1246-1266, \$1,798.62 Water Fund, Vouchers 362-367, \$2,655.65 Waste Water Fund, Vouchers 594-601 Trust & Agency: \$4,348.79 Voucher #66, River Crossing Project \$337.80, voucher 15.

Water/ Sewer Report

Review of the water and sewer EDU charges for commercial customers have been completed. It was determined that customers with two or more EDUs were being charged the same number of DCC fees. As discussed in the January 2020 board meeting, it was decided to adjust all commercial customers to one DCC fee per account as of the June 2020 water billing.

Also discussed was the following adjustments as adopted in the 2020-2021 budget:

The Water Use Law has a section that allows for a customer's temporary inactive service. So I'm proposing a water/sewer rate reduction for the 3 Marinas (Sawmill Bay, Morina's, Yacht Club). This would lessen their burden of high utility costs during the winter months of no revenue.

Proposed for 3 winter billing periods:

approximate decrease of \$720 in winter charges . The simplest way to achieve this in the billing program would be to reduce their water EDUs from 4 to 1.

This would reduce their annual cost from \$2,644 to \$1,924, a decrease of \$720 spread out over 6 billing periods.

Mayor's Report

Nothing to report.

Committee Reports

Trustee Nichols: The Youth Commission met to discuss opportunities for practice on skills instead of games. They are hoping to be able to do something with the kids.

Trustee Reome: The Planning Board may have a request from the Betty White estate for a lot line adjustment. Specifics of the adjustment are not available at this time and are very preliminary at this time.

Trustee Froelich: Nothing to report

Trustee Morrow: Nothing to report.

New Business

No new business was discussed.

Old Business

No old business was discussed.

Correspondence:

Excellus: A letter of notice that Excellus has filed a request with the NYS Dept. of Financial Services to approve a change to our group premium rates for 2021. The percentage requested is a 5.5% increase.

Motion to Adjourn:

Upon a Motion by Trustee Reome, Seconded by Trustee Morrow, and unanimously passed, It was “ **Resolved** to adjourn the Regular Meeting of the Village of Chaumont Board of Trustees June 16, 2020 meeting at 9:40 p.m.

Respectfully Submitted,
Karen Fitzgerald, Village Clerk/Treas.