

Village of Chaumont  
Planning Board Minutes  
Regular Meeting  
December 8, 2020

The December Regular Meeting of the Chaumont Village Planning Board was called to order by Chairperson Hartley Bonisteel-Schweitzer at 6:05 PM. Those attending were Chairperson Hartley Bonisteel-Schweitzer; Board Members: Robin Grovesteen, Bryan Stumpf, Mark Morina; Village Trustees: Pat Reome, Dori-Ann Froelich; Residents; Jaime and Jackie Cox.

OLD BUSINESS:

- Minutes from the October and November Regular Meetings as well as those of the Special Meeting held on 11/24/2020 were reviewed and approved with one exception- to add Pat Reome to the list of attendees in the November minutes. Bryan moved to approve all 3 meeting minutes; Mark 2nded and all were in favor.
- Cox Site Plan Review: The Village ZBA had granted a use variance in November, 2020, necessary because the project location was outside of the business district's boundary. The proposed use is that of a yarn shop and includes the sale of supplies and owner's fabrications as well as the presentation of classes open to the public.

The owners presented a summary of their progress to date, including a description of their business plan, NYS registration and intent to file for a DBA following site plan approval.

Issues raised by members of the VPB included signage, lighting, parking, traffic implications, employees and safety concerns. Member Stumpf encouraged the installation of improved exterior lighting and suggested that some partnership with Lyme Central would be appreciated. Mrs. Cox enthusiastically received that idea, recounting past collaborations of that nature. Member Grovesteen mentioned the need for a sign permit and asked about the available on-site parking, possible ADA issues and expressed her concerns about the on-street parking spaces near the corner.

Discussion of the Village Board's pursuit of a DOT no parking sign, as currently installed at every other corner intersection within the village, resulted in a charge to the VBT members to present the matter to their board. Chairperson H-B noted that

this was not the purview of the VPB.

H-B stated her intent to provide a SEQR for completion- the last requirement to complete the site plan application She then explained the subsequent steps in the process to conclude with a Public Hearing to be scheduled for January 12, 2021, the date of the next Regular Meeting.

- Zoning Map: The VPB members agreed to review, discuss and consider changes to the Zoning Map and amendments to the Land Use Code at the next meetings.

#### NEW BUSINESS

- Lot line Adjustment: Pat Reome will present her request for a lot line adjustment at the next meeting in January, 2021.
- New Member: Bryan Stumpf recommended the appointment of Rob Stevenson to fill the vacancy created by the resignation of Cathy Munger.
- Virtual Meetings: Plannign Board members discussed and agreed to hold subsequent meetings virtually via Zoom.

#### ADJOURNMENT:

- Motion to adjourn was made by Member Grovesteen seconded by Chair H-B. All were in favor and the meeting adjourned at 6:58 PM.

Respectfully submitted,

Robin Grovesteen