

**Village of Chaumont Board of Trustees  
Organizational Meeting  
Tuesday, December 17, 2024  
6:00 PM**

- ✓ **Call to Order**
- ✓ **Pledge of Allegiance**
- ✓ **Roll Call**
  - Present: Mayor Jim Morrow, Deputy Mayor Mike Nichols, Trustee Jose Sosa, Village Clerk-Treasurer Erin Fulton, Zoning Board Fred Jackson
  
- ✓ **Appointments Made:**
  - **Deputy Clerk/Treasurer:** Davi Harris
    - Motion by Mayor Morrow, seconded by Trustee Sosa. All in favor.
  - **VPB Member:** Nolan Pitkin, expires 12/1/2029
    - Motion by Mayor Morrow, seconded by Trustee Sosa. All in favor.
  - **PT Safety Officer/Dog Warden:** Betsy Ring
    - Motion by Deputy Mayor Nichols, seconded by Trustee Sosa. All in favor.

*Official Undertakings:*

- ✓ **Oaths of Office:**
  - Deputy Mayor Nichols and Zoning Board Member Fred Jackson

**Schedule of Planning Board Members:** Bryan Stumpf  
Nolan Pitkin  
Mark Morina  
Robert Stevenson  
Jennifer Sosa

**Zoning Board of Appeals:** Kevin Robinson  
Frederick Jackson  
Donna Stevenson

Nancy White has recused herself from reappointment to the Zoning Board of Appeals, as of December 11<sup>th</sup>, 2024. A motion to accept resignation was made by Mayor Morrow, seconded by Deputy Mayor Nichols. All in favor.

***Board Polled:***

**Motion by Mayor Morrow that Robert Rules Govern Meetings. Seconded by Trustee Sosa. All in Favor.**

**Resolution 1-2024/2025: By Mayor Morrow, that Mileage for Official Duties on Behalf of the Village shall be reimbursed at the Federal Rate at the time of the duty. Seconded by Trustee Sosa. All in Favor.**

**Resolution 2-2024/2025: By Mayor Morrow, that Regular Village Board of Trustees Meetings shall be held on the third Tuesday of the Month, unless a holiday, and then it shall be held on the following day, At the Village of Chaumont/Town of Lyme Municipal Building. Members will be notified by telephone of Special Meetings. Seconded by Deputy Mayor Nichols. All in Favor.**

**Resolution 3-2024/2025: By Mayor Morrow, that the Organizational Meeting be held the 3rd Tuesday of December 2025, unless deemed necessary to schedule before that date. Seconded by Trustee Sosa. All in Favor.**

**Resolution 4-2024/2025: By Mayor Morrow, whereas it is determined by the Village Board of Trustees that Attendance by certain Municipal Officials and Employees at Schools, Meetings, Conferences that benefit the Village shall be reimbursed for Expenses incurred in relation to said meetings. Seconded by Deputy Mayor Nichols. All in Favor.**

**Resolution 5-2024/2025: By Mayor Morrow, that All Board Members of the Village Sign the Monthly Abstract Certification authorizing when presented for Approval of Payment. Seconded by Deputy Mayor Nichols. All in Favor.**

**Resolution 6-2024/2025: By Mayor Morrow, that the Village Board of Trustees can approve Vouchers other than the Village Printed Vouchers for Payment, As long as they are signed. Seconded by Trustee Sosa. All in Favor.**

**Resolution 7-2024/2025: By Mayor Morrow, approving a Public Hearing and subsequent Local Law to override the tax levy limit established in General Municipal Law §3-c. The proposed Local Law #1 of the year 2025, Village of Chaumont, Town of Lyme, County of Jefferson, State of New York. It is the intent of this Local Law to allow the Village of Chaumont to adopt a budget for the fiscal year commencing June 1, 2025 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c. This Local Law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a Local Government's governing body to override the property tax cap for the upcoming fiscal year by the adoption of a Local Law approved by a vote of sixty percent of said governing vote. If a court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgement shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered. This Local**

Law shall take effect immediately upon filing with the Secretary of State. Seconded by Trustee Sosa. All in Favor.

**Resolution 8-2024/2025:** By Mayor Morrow, whereas the Board of Trustees of Chaumont resolved that the Record Retention and Disposition schedule (LGS-1), issued Pursuant to Art. 57A of the Arts and Cultural Affairs Law, and Containing Legal Minimum Retention Periods for Local Governments, Is Hereby, Adopted for use by all officers in Legally Disposing of Valueless Records listed therein. Further Resolved that in Accordance with Art. 57A, (A) only those Records will be disposed of after they have met minimum retention periods described therein: (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods. Seconded by Deputy Mayor Nichols. All in Favor.

**Resolution 9-2024/2025:** By Mayor Morrow, that the Village Board of Trustees Authorize Payments in advance of Claims, for the Utilities, Freight, Employee Benefits, Insurance and Purchases that save the Village Money. Claims shall be presented at the next Board Meeting Audit. The Claimant and Officer incurring or Approving the Same, Shall be jointly and Severally Liable for any amount Disallowed by the Village Board of Trustees. Seconded by Trustee Sosa. All in Favor.

**Resolution 10-2024/2025:** By Mayor Morrow, that the Village Board of Trustees has approved the Schedule of Salaries and Wages as adopted in the 2024-2025 Village of Chaumont budget in April 2024:

- **Monthly:**

<b>Mayor:</b>	<b>\$437.50 / \$5,250.00</b>
<b>Deputy Mayor:</b>	<b>\$225.00 / \$2,700.00</b>
<b>Board of Trustees:</b>	<b>\$208.33 / \$2,500.00</b>
<b>Building/Zoning Officer:</b>	<b>\$333.33 / \$4,000.00</b>
<b>PT Zoning/Codes Officer:</b>	<b>\$28.00/hr</b>
<b>Dog Warden:</b>	<b>Town of Lyme Shared Srvc.</b>
  
- **Bi-Weekly**

<b>Tax Collector/Clerk:</b>	<b>\$2,098.15 / \$56,650</b>
<b>Deputy Clerk:</b>	<b>\$748.00 / \$20,196 / \$17.00</b>
<b>PT DPW Superintendent:</b>	<b>\$915.55 / \$24,720</b>
<b>DPW/Heavy Equipment Operators</b>	
<b>Emp (Al Netto):</b>	<b>\$1524.80 / \$41,170 / \$19.06</b>
<b>Emp (Ray McIntosh):</b>	<b>\$2000.00 / \$54,000 / \$25.00</b>
<b>Beach Director:</b>	<b>\$17.70/hr</b>
<b>Lifeguard:</b>	<b>\$15.70/hr</b>
<b>VPB Secretary:</b>	<b>\$15.50/hr</b>

Seconded by Deputy Mayor Nichols. All in Favor.

**Resolution 11-2024/2025:** By Mayor Morrow, after reviewing the current Investment Policy of the Village of Chaumont. It is Resolved to Adopt the Investment Policy for the current Fiscal Year 2024/2025, as written, and Amended, Said Policy will be adopted and will be effective immediately. Seconded by Deputy Mayor Nichols. All in Favor.

**Resolution 12-2024/2025:** By Mayor Morrow, that Gouverneur Savings & Loan has been designated as the primary Depository Bank for the Village of Chaumont. Seconded by Trustee Sosa. All in Favor.

**Resolution 13-2024/2025:** By Mayor Morrow that the current Purchase Policy shall be renewed for the Fiscal Year 2024/2025. Seconded by Deputy Mayor Nichols. All in Favor.

**Resolution 14-2024/2025:** By Mayor Morrow, the Village Board of Trustees Approves that all Unpaid Taxes shall be sent to Jefferson County after Delinquent Taxes have been presented on the Tax list for Collection in the Village Tax Roll for the current year. Delinquent Taxes must be on the Village Tax Roll first. Seconded by Deputy Mayor Nichols. All in Favor.

**Resolution 15-2024/2025:** By Mayor Morrow, that Watertown Daily Times will be the Official Newspaper of the Village of Chaumont. Seconded by Trustee Sosa. All in Favor.

**Resolution 16-2024/2025:** By Mayor Morrow, that Bond, Schoeneck, and King PLLC be designated the Village Attorneys as the law firm is willing and able to serve the Village's needs. Seconded by Trustee Sosa. All in Favor.

**Resolution 17-2024/2025:** By Mayor Morrow that Vouchers are to be used for the purchases as in Prior years. Seconded by Deputy Mayor Nichols. All in Favor.

**Resolution 18-2024/2025:** By Mayor Morrow, that the Village Board of Trustees approves Check writing and Signing Authority for the Mayor and Village Clerk/Treasurer. Seconded by Trustee Sosa. All in Favor.

**Resolution 19-2024/2025:** By Mayor Morrow that the following Committees are to be established, with the appointment of the Village Board Members to act as liaisons between each Committee. Seconded by Deputy Mayor Nichols. All in Favor.

<b>Chaumont Volunteer Fire Dept.</b>	Trustee Tammy McIntosh
<b>Highway Department</b>	Mayor James Morrow
<b>Youth Committee</b>	Trustee Jose Sosa
<b>Parks and Recreation Committee</b>	Deputy Mayor Michael Nichols
<b>Village Planning Board</b>	Trustee Dori Froelich
<b>Inter-Municipal/Joint Services:</b>	Mayor Morrow

Upon a Motion by Mayor Morrow, Seconded by Deputy Mayor Nichols and unanimously passed, it was resolved to adjourn the December 17, 2024 Village of Chaumont Organizational Meeting at 6:20 PM

Dated: December 17, 2024

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Erin Fulton, Village Clerk/Treasurer