

**Regular Meeting of the Chaumont Board of Trustees**  
**Incorporated Village of Chaumont: Sept. 18, 2018**  
**Held at the Village of Chaumont/Town of Lyme Municipal Office**  
**Located at 12175 NYS Route 12E**  
**Chaumont, New York 13622**

**Held on the 18th Day of September, 2018 Board**

**Members Present:**

Mayor: Valerie Rust  
Deputy Mayor: Mike Nichols  
Trustee: James Morrow  
Trustee: Patricia Reome  
Trustee: Doriann Froelich

**Also Present:**

DPW Superintendent: Greg Ingerson  
Village Clerk: Karen Fitzgerald

Mayor Rust opened the Village of Chaumont Board of Trustees September 18, 2018, Regular Board Meeting at 6:30 p.m. with the Pledge of Allegiance. Mayor Rust asked that the minutes reflect that all trustees are present this evening.

**Privilege of the Floor**

No one was present for privilege of the floor.

**DPW Updates**

The Grinder Pump installation and Maintenance Agreement was reviewed at length by the Board of Trustees and DPW Superintendent. Also discussed was a Water & Sewer Application for new users. Mayor Rust has reviewed other NYS municipality's grinder pump agreements to assure that we are including all pertinent wording and will contact Attorney Burrows for his recommendation for filing of the new agreement. In researching the Sewer Local Law at the Dept of State, it is unclear if the law is considered as filed. The DOS has a record of filing the Sewer Use Law as file #2001-1, however they can't find the actual document. Karen will contact DOS to try to rectify this.

**Furnace Inspection Fee**

CEO Millington stated that he charges heating companies a \$90.00 furnace inspection fee for all new furnace installations in the Town of Lyme. He recently inspected a new installation in the Village of Chaumont and requested the fee from the installers, Holbrook Heating. Holbrook Heating sent a \$90.00 check for the inspection but incorrectly made the check out to CEIS, Inc. The check was deposited to the Village's general fund account, but was returned unpaid by the bank due to a stop payment. Karen contacted Holbrook Heating who stated that they would reissue a new check in the amount of \$90.00.

It was determined that the Village does not have a fee schedule in place regarding furnace inspections. CEO Millington feels that we should, as he has found numerous problems with installations over the years. The trustees discussed whether to start imposing a fee for installations but decided to table a decision at this time as it would require an amendment to the

local law. The Board directed Karen to return the newly issued check from Holbrook Heating when it is received and to contact local municipalities to see if they are charging fees for installation of furnaces.

**Planning Board Report**

Trustee Reome and Trustee Froelich reported that the Planning Board was questioning whether the Board of Trustees would like them to consider amending the Land Use Law to address Air bnbs. Mayor Rust thought it would be wise to wait to see how other communities are handling Air bnbs since all are experiencing this new concept of renting property.

Trustee Reome also reported that the public hearing for Chris Hardy’s lot line adjustment was kept open and will be addressed at the next Planning Board meeting. The public hearing was kept open because some of the necessary documents lacked signatures.

**Beach Report**

Karen reported that the beach ran well this season and was well attended. She stated that there was no beach closing by the Dept. of Health due to water contamination. There were quite a few rentals of the picnic area and no complaints were filed.

**Motion to Approve the Minutes of the August 21, 2018 Board Meeting:**

Upon a Motion by Trustee Morrow, Seconded by Trustee Reome, and unanimously passed, it was “**Resolved** to Approve the Minutes of the August 21, 2018 Village of Chaumont Regular Board Meeting.

**Motion to Approve for Payment Abstract #4 of the August 21, 2018 Board Meeting:** Upon a Motion by Trustee Nichols, Seconded by Trustee Froelich, and unanimously passed, it was “**Resolved**” to Approve for Payment Abstract #4 of the August 21, 2018 Village of Chaumont Board of Trustees Regular Board Meeting in the amounts of \$ General Fund Vouchers 927-941, \$9,741.32 Water Fund, Vouchers 272- 276, \$84,240.66 Waste Water Fund, Vouchers 408-417, Trust & Agency: \$5,635.00 Voucher #38.

**Aug 2018 Accounts Receivable: General/Water/Sewer Fund Updates:**

Real Property Tax	A1001:	\$	4,170.57
Lieu of Taxes	A1081:	\$	-0- Jeff.
County Sales Tax	A1120:	\$	31,403.59
Penalty/Interest:	A1090:	\$	233.65
Gross Utility Tax:	A1130:	\$	48.92
Franchise Fees:	A1170:	\$	-0- Clerk
Fees: -	A1255:	\$	-0-
Registrar Fees:	A1603:	\$	-0-
Building Permits:	A2555:	\$	277.00
Unclassified	A2770:	\$	882.95
Beach fees:	A7140:	\$	75.00
State Aid:	A3001	\$	-0-----
Total:		\$	37,091.68

**Water Fund**

Metered Water Sales	F2140-1:	\$	17,631.22
O&M/DCC FEES:	F2140-2:	\$	10,491.90

Unmetered Water:	F2142:	\$	254.00
Interest & Penalty Fee:	F2148:	\$	160.78
Water Meter Fees	F2144:	\$	151.20
Service Connection:	F2145:	\$	-0- Re-levied
2018 water		\$	<u>-0-</u>
Total:		\$	32,818.55

**Sewer Fund**

Debt Service:	G2122:	\$	9,359.52
Usage Fee Sewer Rent:	G2120:	\$	12,422.76
Interest & Penalty Fees:	G2128:	\$	160.78
O&M Fees:	G2770:	\$	3,677.57
Re-levied 2018 Sewer		\$	<u>-0-----</u>
Total:		\$	25,620.63

**Water/Sewer Report**

Karen reported that the August 28<sup>th</sup> meter reading indicated unusual usage for the Chaumont Presbyterian Church (160 k/gal) Scott Silver (131 k/gal) and Joe Bearup (60 k/gal). Karen contacted each of them to inform them of the high amount of water usage. It was determined that the Church had a leaky hot water tank, Scott had a leak in the waterline to his outside spigot and Joe had a leak in his waterline to the Marina. Since none of the leaking water was processed through the sewer, it was discussed to give each a refund of the sewer usage and a break on the additional water usage fee.

Upon a motion by Trustee Morrow, seconded by Trustee Nichols and unanimously passed, it was decided to refund sewer charges and reduce water rates to \$3.00 on the additional water usage as follows:

Chaumont Presbyterian Church	153 k/gal	\$1,071.00	
Joe Bearup	25 k/gal	\$ 50.00	(No Sewer) Scott
Silver	109 k/gal	\$ 763.00	

**Mayor's Report**

Mayor Rust reported that she has been contacted by NYS DOT in regards to the River Crossing and water system improvement project. The DOT has not signed off on the project because they are concerned that the construction work and large equipment will create numerous traffic flow issues for NYS Rte 12E and Water Street. Flag crews will be necessary. Mayor Rust stated that the Village will need to get as much information as possible so that the Water St. residents can be notified and will be informed on what to expect. Mayor Rust stated that a meeting with DOT may be scheduled to address the concerns.

**Committee Reports**

Trustee Nichols: Stated that he will not be available for the October & November 2018 meetings as he will be out of town.

Trustee Froelich: Nothing to report

Trustee Reome: Stated that she will not be unavailable for the November 2018 meeting as she will be out of town also.

Trustee Morrow: Nothing to report.

### **Indianfest approval**

Travis Fulmer has contacted the Village to request permission for an outdoor music event approval for the Indianfest on September 15<sup>th</sup> from 12pm to 10 pm. Upon a motion from Trustee Nichols and seconded by Trustee Froelich, be it resolved that the Indianfest be granted outside use from 12pm to 10pm for this year and any subsequent years.

The following River Crossing Project Resolutions were passed.

### **River Crossing New Account Resolution**

At their regular monthly meeting of September 18, 2018, the following members of the Village of Chaumont Board of Trustees were present:

Mayor:	Valerie Rust
Deputy Mayor:	Michael Nichols
Trustee:	Dorianne Froelich
Trustee:	Patricia Reome
Trustee:	James Morrow

At said meeting, Mayor Valerie Rust forwarded the following resolution, which was seconded by Trustee Morrow:

#### **RESOLUTION NO. 1 2018-2019**

**BE IT RESOLVED**, that the Village of Chaumont Board of Trustees does hereby authorize Village Clerk, Karen Fitzgerald to establish a checking account with Watertown Savings Bank to be named “Village of Chaumont-River Crossing and Water System Improvement Project”. This account will be used to deposit funds and pay invoices associated with the River Crossing and Water System Improvement project. The following individuals shall have the authority to act separately on behalf of the Village of Chaumont to endorse checks and make deposits, sign checks and operate the account as necessary:

Valerie Rust, Mayor  
Michael Nichols, Deputy Mayor  
Karen Fitzgerald, Village Clerk/Treasurer



James Morrow, Trustee

no \_\_\_\_\_ yes X

**RESOLUTION NO. 2 2018-2019 ADOPTED.**

**River Crossing Counsel Resolution**

At their regular monthly meeting of September 18, 2018, the following members of the Village of Chaumont Board of Trustees were present:

Mayor:	Valerie Rust
Deputy Mayor:	Michael Nichols
Trustee:	Dorianne Froelich
Trustee:	Patricia Reome
Trustee:	James Morrow

At said meeting, Mayor Valerie Rust forwarded the following resolution, which was seconded by Trustee Reome:

**RESOLUTION NO. 3**

**BE IT RESOLVED**, that the Village of Chaumont Board of Trustees does hereby find it necessary to retain legal counsel in regards to the River Crossing Replacement and Water System Improvement project (DWSRF Project #DO-18329) and shall appoint James Burrows of the law firm of Conboy, McKay, Bachman and Kendall, LLP as said counsel as evidenced by the written retainer letter attached.

**VOTING:           Ayes: 5**  
**Nays: 0**

The roll call vote was:	Valerie Rust, Mayor	no _____ yes <u>X</u>
	Michael Nichols, Deputy Mayor	no _____ yes <u>X</u>
	Dorianne Froelich, Trustee	no _____ yes <u>X</u>
	Patricia Reome, Trustee	no _____ yes <u>X</u>
	James Morrow, Trustee	no _____ yes <u>X</u>

**RESOLUTION NO. 3 ADOPTED.**

**New Business**

The Lyme Parks & Recreation Committee is requesting that the Village sponsor the annual Tour de Chaumont Bay Bike Ride. Their request for sponsorship will enable the ride by added as a sponsored event by the Village and added to the Village's insurance. Motion was made by Trustee Nichols and seconded by Trustee Froelich to sponsor this event annually for this year and all subsequent years.

**Old Business**

Karen reported that the Village has received the Computel invoice for their audit of the Time Warner Cable franchise fees. The bill is for \$152.22. The amount determined by the audit to be owed by Time Warner Cable to the Village was \$380.54. Time Warner Cable paid this amount to the Village on July 18, 2018.

**Village Dissolution Study Resolution**

In order for Mayor Rust to apply for a grant to do the study regarding dissolution, a resolution by the Village Board is necessary:

At their regular monthly meeting of September 18<sup>th</sup>, 2018, the following members of the Village of Chaumont Board of Trustees were present:

Mayor Valerie Rust  
Deputy Mayor Michael Nichols  
Trustee Jim Morrow  
Trustee Patricia Reome  
Trustee Dori-Ann Froelick

At said meeting, Mayor Rust forwarded the following resolution, which was seconded by Trustee Nichols.

**RESOLUTION NO. 4 2018-2019**

**BE IT RESOLVED**, that the Village of Chaumont Board of Trustees authorizes Mayor, Valerie Rust to submit an application for grant opportunity DOS01-8CREP-201 to fund a planning strategy for the dissolution of the Village of Chaumont in accordance with General Municipal Law (GML), Article 17-A; or 2). **The Village of Chaumont Board of Trustees designates Mayor Rust as the** lead applicant contact person and to execute all financial and/or administrative processes, to sign and submit all forms and documents in regards to the dissolution study. The funding requested under this program will be \$50,000 and the Village of Chaumont is committed to contribute the required 50% local share of the project cost.

**VOTING:                      Ayes: 5    Nays: 0**

The roll call vote was:	Valerie Rust, Mayor	_____ yes _____
	Michael Nichols, Deputy Mayor	_____ yes _____
	Jim Morrow, Trustee	_____ yes _____
	Patricia Reome, Trustee	_____ yes _____
	Dori-Ann Froelich	_____ yes _____

**RESOLUTION NO. 4 ADOPTED 2018-2019**

**Correspondance:**

**Joan Sharlow:** A copy of a letter that was sent to the Town of Lyme regarding the Barnes Bay Cemetery and the need for proper maintenance.

**NYS Board on Electric Generation: Regarding the Galloo Island Wind project:** Three communications regarding rulings on (1) Amending the Protective Order; (2) Establishing Site Visit Itinerary and Procedures and (3) Party Status and Intervenor Funding Requests.

**BC&A:** The current billing for the River Crossing project is \$121,647.97

**Motion to Adjourn:**

Upon a Motion by Trustee Froelich, Seconded by Trustee Morrow, and unanimously passed, It was “ **Resolved** to adjourn the Regular Meeting of the Village of Chaumont Board of Trustees September 18, 2018 meeting at 8:16 p.m.

Respectfully Submitted,  
Karen Fitzgerald  
Village Clerk/Treasurer