

**Village of Chaumont
Planning Board Minutes May 14, 2024
Regular Meeting**

The regular May meeting of the Chaumont Village Planning Board was conducted in person May 14th, 2024. This meeting was called to order by Chairman Stumpf at 6:10pm - at the picnic table beside Village Offices - because there was no access to the Board's usual public venue. Board members attended, Rob Stevenson, Mark Morina, Bryan Stumpf. Board members absent, Jen Sosa. Village Board Liaison Doriann Froelich in attendance

NEW BUSINESS

There was a proposal for a crosswalk across Memorial Park — either between Williams residence and Wise Guys, or between Watertown Savings Bank and Wise Guys. The VPB would actually be giving unanimously approve to recommend it to the VBT would then recommend the change to NYDOT, Mark seconded, unanimous ayes, in favor.

OLD BUSINESS

With VPB's Zoom policy being approved by the Village Board, Rob made a motion that we request annual Zoom subscription payments by the Village Board. Mark seconded the motion, unanimous ayes, in favor.

With Vice-Chair Robin's resignation, the board discussed potential candidates for the newly empty seat. After some discussion, a majority of the Board decided Village resident Nolan Pitkin would be the best candidate. Chair Bryan called Nolan asking if he could introduce himself and provide his credentials to the Board. After the call, Rob motioned that Nolan be appointed the new member to the Board, that the Village Board approve the appointment at their next meeting, so that Nolan could be a member by the June VPB meeting. Mark seconded the motion, unanimous ayes, in favor.

Code development discussion.

Chair Bryan shared his draft language for a submission deadline for an applicant's Public Hearing materials — after the Pre-Submission Conference, and before the applicant's Public Hearing. The Board approved the language with no revisions, and the language will remain as is in the Board's "redline" Code Update draft.

Chair Bryan shared his draft language for the new Zoom policy into the Code. The Board approved the language with no revisions, and the language will remain as is in the Board's "redline" Code Update draft.

Chair Bryan shared his draft language for a Facility Point of Contact clause, and the Board decided to table the conversation, to be continued at the next VPB meeting.

Mark shared draft language - he and Jen have been working on - for possible updates to parking requirements in the Code. Board members discussed businesses being responsible for marking parking areas near Village roads - distinguishing parking areas from edge roads. The Board was unclear on whether marked areas would be based on the center of the road or the surveyed "edge" of the road — and whether there are any restrictions from establishing code requirements within any proximity to Village roads. For example, one Board member believed a Village's code requirements could be enforced within 66 feet of any road's center line?

Chair Bryan agreed to contact the County about whether a Code's marked areas would be based on the center of the road or the surveyed "edge" of the road AND whether there are any restrictions from establishing code requirements within any proximities to Village roads.

Meeting adjourned at 7:10pm. Rob made a motion, Mark seconded the motion.

Sincerely,

Jennifer Sosa
Secretary